

# CITY OF WILDOMAR CITY COUNCIL AND WILDOMAR CEMETERY DISTRICT AGENDA

FEBRUARY 10, 2021

5:00 P.M. – REGULAR MEETING

Pursuant to Governor Newsom's Executive Orders N-25-20 and N-29-20, the City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing.

Join Zoom Meeting:

<https://us02web.zoom.us/j/84801699357>

OR

Dial in: 1 (669) 900 6833 | Webinar ID: **848 0169 9357**



Dustin Nigg, Mayor/Chair, District 2  
Ben J. Benoit, Mayor Pro Tem/Vice Chair, District 1  
Bridgette Moore, Council Member/Trustee, District 4  
Joseph Morabito, Council Member/Trustee, District 3  
Marsha Swanson, Council Member/Trustee, District 5

Gary Nordquist  
City Manager/General Manager

Thomas D. Jex  
City Attorney/District Counsel

**The City Council/ Cemetery District Meeting will be conducted electronically via video and teleconferencing pursuant to the provisions of the Governor's Executive Order N-29-20**

The City of Wildomar encourages your participation in the meeting; however, in order to minimize the spread of the COVID-19 virus, this meeting is being conducted utilizing video and teleconferencing. The City Council Chambers will not be open to the public. The public may view the meeting on television and/or online and may participate via ZOOM Webinar Videoconferencing.

You may view the Regular Session meeting live on the City of Wildomar's website at <http://www.cityofwildomar.org> or on cable TV through Frontier Channel 36 or AT&T channel 99. To view from the website, select the live stream link on the top of the front page.

**Instructions for Electronic Participation**

If you would like to make a public comment and/or a comment on a specific agenda item, please follow the following instructions:

1. Before joining the call, please silence your other communication devices such as your cell or desk phone. This will prevent any feedback or interruptions during the meeting.
2. Log in or call into ZOOM via desktop/laptop, smartphone or telephone. You must download the ZOOM app to access the link from an Apple smartphone or IPAD.

**Please Note: During the meeting all participants video will be turned off during the entire meeting and you will be placed on Mute by the host. You will not be able to mute or unmute your lines manually. The host will unmute your line when you are called to speak.**

3. During Public Comment not on the Agenda and after each Agenda Item, the Mayor will announce Public Comment. If you would like to speak, please raise your hand virtually to be placed in the queue.

When your name or the last 3 digits of your phone number are called, the host will unmute you. Public Comments will be limited to 3 minutes or such other time as the Council may provide.

**Directions to virtually raise hand on a DESKTOP/LAPTOP:**

- At the bottom of the list, please click on the grey "Raise Hand" button.

**Directions to virtually raise hand on a SMARTPHONE:**

- Look for the “**Raise Hand**” button on the screen and click the button.

**Directions to virtually raise hand on a TELEPHONE line only:**

- **Dial \*9** on your keypad to signal that you would like to comment. When the Host unmutes you, **Dial \*6** to unmute.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, you should contact the City Clerk's Office at 951-677-7751 x210.

The City of Wildomar thanks you in advance for taking all precautions to prevent spreading the COVID 19 virus.

**NOTICE: City Council meetings may be live-streamed, photographed and/or videotaped. Participation at the meeting constitutes consent by members of the public to the City's and any third party's use in any media, without compensation or further notice, of audio, video, and/or pictures of meeting attendees.**

## **CALL TO ORDER – REGULAR SESSION - 5:00 P.M.**

### **ROLL CALL**

### **FLAG SALUTE**

### **PRESENTATIONS**

1. Recognition of incoming Wildomar Police Chief Andrew Elia and Wildomar Lieutenant Sarah Mack
2. Certificate of Appreciation- Committee Member Christopher Pselos
3. Other City Recognitions/ Presentations

### **DEPARTMENT REPORTS**

1. New City Employee Introductions- Sherri Stanton and Nicholas Neidiffer
2. Fire Department Update

### **PUBLIC COMMENTS**

This is the time when the Council receives general public comments regarding any items or matters within the jurisdiction that **do not** appear on the agenda.

### **COUNCIL COMMUNICATIONS**

1. Community events
2. Regional events
3. Chamber of Commerce
4. Riverside Transit Agency (RTA)
5. Riverside Conservation Authority (RCA)
6. Riverside County Transportation Commission (RCTC)
7. League of California Cities
8. Southern California Association of Governments (SCAG)
9. Riverside County Habitat Conservation Agency (RCHCA)
10. Western Riverside Council of Governments (WRCOG)
11. South Coast Air Quality Management District (SCAQMD)
12. Southwest Community Financing Authority (Animal Shelter)
13. Western Community Energy (WCE)
14. Ad Hoc & Subcommittees

## **APPROVAL OF THE AGENDA AS PRESENTED**

The City Council to approve the agenda as it is herein presented, or, if it is the desire of the City Council, the agenda can be reordered, added to, or have items tabled at this time.

### **1.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Council, the Public, or Staff request to have specific items removed from the Consent Calendar for separate discussion and/or action.

#### **1.1 Reading of Ordinances**

**RECOMMENDATION:** Staff recommends that the City Council approve the reading by title only of all ordinances on this agenda.

#### **1.2 Minutes- December 16, 2020 Adjourned Regular Meeting**

**RECOMMENDATION:** Staff recommends that the City Council approve the minutes as presented.

#### **1.3 Warrant and Payroll Registers**

**RECOMMENDATION:** Staff recommends that the City Council City Council approve the following:

1. Warrant Register dated 01-07-2021 in the amount of \$489,790.53.
2. Warrant Register dated 01-14-2021 in the amount of \$73,521.90.
3. Warrant Register dated 01-21-2021 in the amount of \$172,086.69.
4. Warrant Register dated 01-28-2021 in the amount of \$489,659.05.
5. Payroll Register dated 02-01-2021 in the amount of \$115,678.19.

#### **1.4 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the City Council approve the Treasurer's Report for December 2020.

#### **1.5 2nd Reading of Ordinance No. 195 – Veterans Wildomar South Cannabis Development Agreement**

**RECOMMENDATION:** Planning Commission recommends that the City Council take the following actions:

1. Adopt an Ordinance entitled:

ORDINANCE NO. 195

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA, ADOPTING A CATEGORICAL EXEMPTION IN ACCORDANCE WITH SECTION 15301 (CLASS 1) OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA), AND APPROVING DEVELOPMENT AGREEMENT NO. 20-0084, SUBJECT TO CONDITIONS, TO ESTABLISH A RETAIL CANNABIS BUSINESS WITHIN AN EXISTING 3,161 SQUARE-FOOT RETAIL LEASE SPACE IN THE BEAR CREEK PLAZA LOCATED AT 32475 CLINTON KEITH ROAD, SUITE #104-A & B (APN: 366-140-007)

**1.6 Adopt a Resolution to declare a public nuisance and abate all weeds growing upon private property in the City**

**RECOMMENDATION:** Staff recommends that the City Council adopt a Resolution Entitled:

RESOLUTION NO. 2021 - \_\_\_\_\_  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF WILDOMAR, CALIFORNIA DECLARING WEEDS, RUBBISH, REFUSE AND DIRT UPON PRIVATE PROPERTY AND ADJACENT PUBLIC RIGHTS OF WAY A PUBLIC NUISANCE AND INITIATING ABATEMENT PROCEEDINGS

**1.7 FY 2019-20 Comprehensive Annual Financial Report (CAFR) Report**

**RECOMMENDATION:** Staff recommends that the City Council receive and file the FY 2019-20 CAFR.

**1.8 Annual City Regular Meeting Calendar 2021**

**RECOMMENDATION:** Staff recommends that the City Council receive and file the attached updated Regular Meeting Calendar for 2021.

**2.0 PUBLIC HEARINGS**

There are no items scheduled.

**3.0 GENERAL BUSINESS**

**3.1 Wildomar Commercial Market Analysis completed in December 2020**

**RECOMMENDATION:** Staff recommends that the City Council receive and file the Wildomar Commercial Market Analysis and provide direction as desired.

**3.2 COVID-19 Update**

**RECOMMENDATION:** Staff recommends that the City Council receive and file the COVID-19 Update and provide direction as desired.

**3.3 Establishment of the Wildomar Beautification Subcommittee**

**RECOMMENDATION:** Staff recommends that the City Council select and approve two Councilmembers to serve on a temporary ad-hoc Wildomar Beautification Subcommittee providing guidance to staff in drafting the Wildomar Beautification Program.

**3.4 Sunset Road Extension Providing Connection between Bundy Canyon Road and Clinton Keith Road - City of Lake Elsinore Covered Road Agreement**

**RECOMMENDATION:** Staff recommends that the City City Council:

1. Direct Staff to pursue a Minor Amendment to the Multiple Species Habitat Plan (MSHCP) for a future Road that ultimately connects Bundy Canyon Road and Clinton Keith Road currently referred to as Sunset Road Extension;
2. Direct the City Council Committee Member(s) representing Riverside Conservation Authority (RCA) and Riverside County Transportation Commission (RCTC) promote the Sunset Road Extension and Minor Amendment within the Regional Committees, Commissions and Boards;
3. Authorize the City Manager to execute the Covered Road Agreement with the City of Lake Elsinore;
4. Authorize the City Manager to execute the Wildomar Meadows Reimbursement Agreement; and
5. Authorize the City Manager to make minor adjustments deemed necessary to achieve the objectives of the agreements including securing a third party to serve as the Trustee for the deed(s) of trust.

**CITY MANAGER REPORT**

**FUTURE AGENDA ITEMS**

*Title- Councilmember-Anticipated Date*

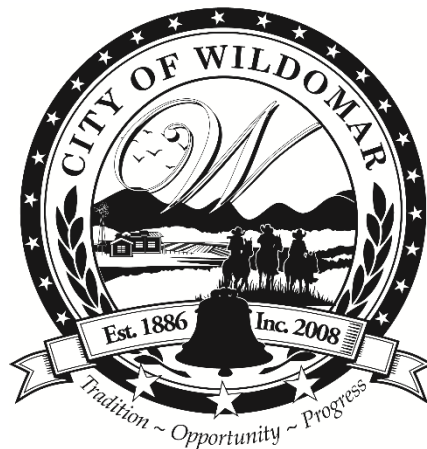
1. Fireworks Ordinance - Morabito – March 2021

2. Multi-Family Parking - Moore – April 2021
3. Graffiti Abatement – Morabito – May 2021
4. False Fire Alarm regulations- Morabito – April 2021

**ADJOURN THE CITY COUNCIL MEETING**



***In accordance with Government Code Section 54952.3, I, Janet Morales, City of Wildomar City Clerk, do hereby declare that the Board of Trustees will receive no compensation or stipend for the convening of the following regular meeting of the Wildomar Cemetery District.***



Dustin Nigg, Chair  
Ben J. Benoit, Vice Chair  
Bridgette Moore, Trustee  
Joseph Morabito, Trustee  
Marsha Swanson, Trustee

Gary Nordquist  
General Manager

Thomas D. Jex  
District Counsel

## **CALL TO ORDER THE WILDOMAR CEMETERY DISTRICT**

### **ROLL CALL**

### **PUBLIC COMMENTS**

### **BOARD COMMUNICATIONS**

#### **APPROVAL OF THE AGENDA AS PRESENTED**

The Board of Trustees to approve the agenda as it is herein presented, or if it is the desire of the Board, the agenda can be reordered at this time.

#### **4.0 CONSENT CALENDAR**

All matters listed under the Consent Calendar are considered routine and will be enacted by one roll call vote. There will be no separate discussion of these items unless members of the Board, the Public, or Staff request that specific items are removed from the Consent Calendar for separate discussion and/or action.

##### **4.1 Minutes – January 13, 2021 Regular Meeting**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Minutes as presented.

##### **4.2 Warrant Register**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the following:

1. Warrant Register dated 01-07-2021 in the amount of \$19,503.23.
2. Warrant Register dated 01-14-2021 in the amount of \$632.15.
3. Warrant Register dated 01-21-2021 in the amount of \$79.49.
4. Warrant Register dated 01-28-2021 in the amount of \$564.09.

##### **4.3 Treasurer's Report**

**RECOMMENDATION:** Staff recommends that the Board of Trustees approve the Treasurer's Report for December 2020.

**4.4 FY 2019-20 Audited Financial Statements**

**RECOMMENDATION:** Staff recommends that the Board of Trustees receive and file the FY 2019-20 Audited Financial Statements.

**5.0 PUBLIC HEARINGS**

There are no items scheduled.

**6.0 GENERAL BUSINESS**

There are no items scheduled.

**GENERAL MANAGER REPORT**

**FUTURE AGENDA ITEMS**

**ADJOURN THE WILDOMAR CEMETERY DISTRICT**

**REPORTS:** All agenda items and reports are available for review at City Hall by appointment during regular business hours at 23873 Clinton Keith Road; on the City's website at the following address: <http://www.cityofwildomar.org/government/agendas>\_\_\_minutes; or you can email [jmorales@cityofwildomar.org](mailto:jmorales@cityofwildomar.org) for a link. Any writings or documents provided to a majority of the City Council regarding any item on this agenda (other than writings legally exempt from public disclosure) will be made available by appointment for public inspection at City Hall during regular business hours.

If requested, the agenda and backup materials will be made available in appropriate alternative formats to persons with a disability, as required by Section 202 of the Americans With Disabilities Act of 1990 (42 U.S.C. Sec. 12132), and the federal rules and regulations adopted in implementation thereof.

Any person that requires a disability-related modification or accommodation, including auxiliary aids or services, in order to participate in the public meeting, may request such modification, accommodation, aid or service by contacting the City Clerk either in person or by phone at 951-677-7751.

I, Janet Morales, Wildomar City Clerk, do certify that within 72 hours of the meeting, a true and correct copy of this agenda was posted at the following three posting locations:

Wildomar City Hall, 23873 Clinton Keith Road;  
U.S. Post Office, 21392 Palomar Street;  
Wildomar Library, 34303 Mission Trail Blvd.



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Janet Morales  
City Clerk

Dated: February 5, 2021